

WOODLOT PRODUCT DEVELOPMENT COUNCIL RESEARCH & DEVELOPMENT PROPOSAL OFFICIAL APPLICATION FORM

APPLICATIONS MUST BE RECEIVED BY JANUARY 31, 12:00PM PST.
Submit to WPDC Coordinator: cjmclary401@gmail.com PO Box 23011 Plaza 33 Kelowna BC V1X 7K7

SECTION A: GENERAL INFORMATION

Date of application:

Name of Person or organization applying:

Woodlot #:

Contact Person:

Address:

City:

Postal Code:

Phone:

Email:

PROPOSED PROJECT

Title of proposed project:

Funds requested by WPDC:

Has the WPDC provided funds to you in the past?

Yes (Please outline the most recent below)

No

Year Granted:

Name of project:

Funds Awarded:

SECTION B: PROJECT SCREENING INFORMATION

1. All projects must meet the following requirements to be considered for funding under this program. Check to show that your proposal included the following elements and give details where indicated. All sections must be answered.

a. Consistent with the purpose of the WPDC to benefit and promote the woodlot industry throughout BC.	True	False
b. Will not relieve woodlot licensee of its normal obligations	True	False
c. Will not promote any form of discrimination	True	False
d. Will not cause environmental degradation	True	False
2. The project requires government approval or permits (local, provincial or federal authorities)	Yes	No
a. If the project requires approvals or permits, are these in place?	Yes	No
3. Will Minors be working on the Project? (If yes, you will ensure the criminal record checks are completed.)	Yes	No
4. Upon project completion an article will be submitted for inclusion in the Woodland Almanac and the WPDC website.	Yes	No

SECTION C: PROJECT INFORMATION

1. Provide a brief description of project, including location:

2. Area of Focus: (check all that apply)

Promotes the woodlot industry and its products	Training for Members	Education to members or the public
Safety	Product Development	Woodlot Stewardship
Research	Fire Management	Other

3. Please list specific planned benefits and project objectives:

- a.
- b.
- c.

4. What is the anticipated outcome of the project?

5. How will you measure success?

6. Who will project benefit?

7. How long will the project take? (include start date, key phases, significant milestones and completion date)

8. List any other source of funding or project partners. (Include groups or individuals cooperating on the project and their contributions)

SECTION D: PROJECT BUDGET INFORMATION

PROJECT BUDGET SUMMARY

EXPENSE TYPE	COMPONENT EXPENSES	WPDC FUND REQUEST	OTHER FUNDS	SOURCES OF FUNDS	TOTAL COST
Professional Fees					
Expenses					
In-kind Contributions					

SUPPORTING DOCUMENTS ATTACHED (Y/N) (LIMIT TO 5 PAGES)

Letters or quotes in support of project	Additional project and/or budget detail	Background Information	Other
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I certify that this application for funds has been approved by at least one woodlot licensee.

Signature of applicant: _____ Date: _____

For WPDC use only:

Routing & Tracking

1. Received by:
2. Distributed to:
3. Reviewed by:
4. Decision:
5. Response Sent:

Initial

Date

Comments